

COVID-19 RISK ASSESSMENT

For Avenue Community Church use of Rolleston Primary School



Date: 27.06.2021

Created By: Dan Jones

Reviewed by: Richard Brewster

Hazard Category	Ref.	Hazard Description	Who is at risk?	Mitigations
Infected person attending event	1	Person with COVID-19 attends event, risking infection of others	Attendees	Attendees reminded to follow government guidance to self-isolate if displaying symptoms. Anyone displaying symptoms on arrival will be sent home and advised to follow further government advice.
Physical Contact between persons	2	Transmission of COVID-19 through direct physical contact	Attendees	Attendees reminded to follow government guidelines on social distancing and refrain from physical contact outside of households/support bubbles. Attendees encouraged to regularly clean hands with hand sanitiser and to maintain a 1m+ distance between groups where supporting measures (face coverings are in place)
	3	Transmission of COVID-19 through accidental physical contact	Attendees	Risk around bottlenecks reduced by having an extended arrival window with attendees encouraged to arrive early.
Airborne Transmission	4	Transmission of COVID-19 through airborne particles between households on arrival	Attendees	Groups of attendees maintain a 1m+ distance (as long as wearing face coverings for ages 12 and over) before being shown to their seats by a COVID secure usher.
	5a	Transmission of COVID-19 through airborne particles	Attendees	On entering the building attendees will wear a face covering. They are encouraged to bring their own, disposable masks will also be provided. Attendees shown

		between households during the event (inside)		<p>to their seating which allows for a 1m+ gap between each group. Attendees required to book in advance to allow for an adequate seating plan to be arranged. Once the building capacity has been reached no one else will be permitted to enter the building except in an emergency. Attendees may not move between groups during the event. Attendees can talk to other attendees in maximum groups of 6 or 2 households whilst inside – social distancing must be maintained during these conversations.</p> <p>Attendees will not engage in singing, chanting or loud talking whilst inside.</p> <p>Note – Sunday Shake up (provision for 4 – 11 year olds) during part of the service takes place in the sports hall – with separate linked RA.</p>
	5b	Transmission of COVID-19 through airborne particles between households during the event (outside)	Attendees	<p>For parts of the event taking place outside – groups will consist of a maximum of 30 people – attendees will be reminded of this.</p> <p>Congregational singing can take place outdoors – households should be separated by 2m when this is happening.</p>
	6	Transmission of COVID-19 through airborne particles between attendees in shared spaces.	Attendees	<p>Encourage attendees not to use the toilets in the building. Close off some of the facilities to allow for better social distancing. Building to be well ventilated.</p>
	7	Transmission of COVID -19 through airborne particles between attendees on exiting the event.	Attendees	<p>Ushers to ensure movements through the building – either to move outside or to exit are controlled and there are not bottlenecks where social distancing is not possible.</p>
	8	Transmission of COVID-19 through airborne particles between attendees, volunteers and staff members/service leaders.	Staff members, volunteers, service leaders and attendees.	<p>Staff and volunteers will wear face coverings at all times when indoors and reminded to follow government guidelines to self isolate if displaying symptoms. Any staff displaying symptoms will be sent home and advised to follow further government advice. The welcome team will be encouraged to follow social distance guidelines and refrain from physical contact such as handshakes or hugging. Service leaders in any position whereby they are</p>

				speaking to the attendees as part of the church service can remove their face covering in accordance with government guidelines for place of worship. They will remain 2m from any attendees whilst doing so and be using a microphone to prevent voice projection.
Surface Transmission	9	Transmission of COVID-19 through shared objects	Attendees	Attendees encouraged to bring their own hand sanitiser and use it regularly. Hand sanitiser will be provided and attendees encouraged to use it on entry. No shared objects and no distribution of objects (e.g. Flyers, Bibles).
	10	Transmission of COVID-19 through shared food and drink	Attendees	No food and drink to be distributed. Attendees encouraged to bring their own drinks.
	11	Transmission of COVID-19 through shared contact points.	Attendees	Attendees encouraged to use hand sanitiser after touching contact points such as door handles and railings. Contact points such as doors, railings and chairs cleaned before and after events.
	12	Transmission of COVID-19 through shared toilets	Attendees	Toilets cleaned before and after all events. Only the disabled toilet available for use so that toilet facilities cannot be shared.
	13	Transmission of COVID-19 through shared objects between staff members and volunteers	Staff and Volunteers	Staff and Volunteers must clean or sanitise hands regularly after handling shared equipment such as microphones, the sound desk and light switches. Objects such as the lectern to be cleaned in between uses.
Transmission to the clinically vulnerable	14	Transmission of COVID-19 to those who are clinically vulnerable	Clinically vulnerable attendees	Clinically vulnerable reminded to follow government guidelines for those in high risk/shielding categories. It's up to the individuals to choose how to manage their own risk. High-risk volunteers not enlisted to run events.
Wider Outbreak in community	15	Positive COVID-19 case at a church event	Attendees and wider community	List of attendees kept to enable Track and Trace.
	16	Local outbreak of COVID-19 raises baseline level of exposure	Attendees and wider community	Event to be cancelled in line with local guidance.

Other safety hazards arising from COVID-19 control measures	17	Compromised fire safety from COVID-19 control measures	Attendees, Staff members and volunteers	Fire doors will remain closed, with other doors and windows propped open for ventilation. Fire assembly point and instructions will be given prior to an event. Social distancing will not be required in the event of a fire. Fire safety takes priority.
	18	Compromised First Aid delivery from COVID-19 control measures	Attendees, Staff members and volunteers	First Aider will be required to wear a Visor, Face covering and gloves, all of which are located next to the first Aid box.